



Thanks for completing your volunteer application.

The State of Michigan has updated the Central Registry Clearance process to now take place entirely online. Please follow the instructions below to submit your request.

If you have any questions, please don't hesitate to contact me at patrick@northstarreach.org.

The **Child Care Background Check (CCBC) Unit**, within the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP), has launched a new **fully online process** for obtaining a **Central Registry clearance**. This clearance is required for **camp staff and unsupervised volunteers who are 21 years of age or older**.

The process is **simple, free, and quick**—most results are available within **5 business days**.

To get started:

1. Visit michigan.gov/ccbc-camps.
2. Create a new account.
3. Log in and submit a Central Registry clearance request.

Once your clearance is complete, you will have the option to:

- **Download** the letter,
- **Print** a copy; and/or
- **Share** it electronically using a secure link.

Please note: The camp is required to keep a copy of your Central Registry clearance on file, so be sure to provide your results using one of the above options.

If you need assistance at any point, contact the CCBC Help Desk by:

- Submitting a support request at <https://miltcpartnership.org/childcareportal/home/helpdesk> or
- Call **844-765-2247**.

Thank you for completing this important step to ensure camp safety and compliance.

FIND YOUR CAMP **FIRE**®